

Sarah Harvey Limited

WHAT WE DO! Permanent / contract recruitment/ Temporary

WHAT TYPE? Commercial, Technical, Professional, Managerial, Executive and specialist recruitment.

Types of position:

Commercial:

Administration, customer support, Human resources, call centre, reception, data inputting, Secretarial, Office based, purchasing, marketing, sales, marketing.

Engineering /Technical

Engineers (Mechanical / Electrical.) / Managers
Materials engineers
Warehouse (operative and senior)
Electronic Engineers,
Procurement
Quality Engineers / Managers
IT Engineers
Documentation / Technical Authors
Reliability Engineers
Shift Managers
Logistic Managers

Production Engineers / Managers
Instrument Technicians.
Technical Managers
Design Engineers,
Manufacturing Engineers / Managers
Project Engineers / Managers
Technical Managers
Chief Engineers
Service Engineers / managers
Plant Managers
Commissioning Engineers / Managers

Sales and executive positions:

All types of management
Technical Sales / engineers.
Commercial Managers / Directors
Area Sales Engineers
Area Managers
Managing Directors Senior Directors
Senior Management
Human Resources
Buyers / Procurement.

Construction Positions

Senior Quantity Surveyors
Quantity Surveyors
Estimators
CAD Operators
Construction Engineers
Contracts Managers
Commercial Managers
Planning Engineers
Operations Managers

Executive / Director and Senior Management

For senior positions we would suggest a selected headhunting assignment which we will advise on and take action appropriately.

Many clients understand that it is important to attract talent from this large and undiscovered area. This needs knowledge and expertise in which we can provide professional and experienced advice within this arena.

Types of industry:

General Manufacturing	Public sector
Chemical	Rail.
General Engineering	Aerospace
Pharmaceutical	Food and beverage
Automotive	Technical Sales and Marketing
Warehouse and distribution	Electronics
Scientific	Agricultural
Oil and Gas	Marine
Construction	Public Sector, Rail / Transport
Commercial	Legal
Information Technology	Power Generation

What we offer:

Retained assignments
Executive Headhunting.
Advertised assignments.
Interviewing and evaluation (competency based)
Psychometric testing
Trade testing
Salary Survey
Market intelligence
Full trust and commitment.
24 hour cover.
Credit Control services
Our offices and interview rooms are available for off site interviewing

Fees:

We work on a no placement – no fee basis, which means that it will cost the client nothing to see our best candidates.
Only on a successful placement is there a fee payable which is dependant on the first year's annual salary depending on salary value. This doesn't include any other benefits such as cars, commission, overtime etc.
Alongside this we provide a 13 week guarantee, so that in the unlikely event of something going drastically wrong on either side we will offer a free placement or a rebate.

Advertisement:

We have heavily invested in all the major internet jobsites.
Including, Monster, Go-jobsite, the engineer, Total jobs, Fish For jobs.
We will subscribe to specialist sites for retained assignments.
All website advertisement is free to the client. Unless otherwise discussed.

Advertisement through local and national press if requested.

Candidate selection:

All candidates are formally interviewed using competency interviewing techniques.
Testing can be made available on client's request.
If the candidate is not suitable then the client will not see his details as not to waste the clients' time or the candidates.
Candidates are fully screened detailing previous employers, job positions, salaries and expectations.
All candidates are checked for suitability of the job and company.
All interviews are arranged through the consultancy.
Full reference checks and identity checks